

CAERPHILLY COUNTY BOROUGH COUNCIL

COMMUNITY COUNCIL LIAISON SUB-COMMITTEE

MINUTES OF THE MEETING HELD AT THE COUNCIL OFFICES, YSTRAD FAWR ON WEDNESDAY, 7TH JULY 1999 AT 7.00 P.M.

PRESENT:

Councillors:

H.A. Andrews, P.J. Bevan, I.G. Franklin, Mrs. M.E. Hughes, D. Jones, C.P. Mann, H. Price,
Mrs. J. Pritchard, M.H. Newman

Representing Town/Community Councils

Aber Valley	- J.E. Roberts, Mr. J. Humphreys (Clerk)
Argoed	- A. Williams
Bargoed	
Bedwas, Trethomas & Machen	- Ms. G. Howell
Blackwood	- Mrs. Booth
Caerphilly	- Mrs. M. Hallam, Mr. M. Evans (Clerk)
Darran Valley	- C.R. Roberts, Mrs. P. Cooper (Clerk)
Gelligaer	- Mrs. J. Cook, Mrs. A. Davies (Clerk)
Llanbradach	- D. Pugh
Maesycwmmmer	- Mr. D. Cooper (Clerk)
Nelson	- J. Candy
New Tredegar	
Penyrheol, Trecenydd and Energlyn	- W.H. Allen, M.R. Williams (Clerk)
Rhymney	
Rudry	- Mr. J.L. Matthews (Clerk)
Van	

Together with:

Client Services Manager, Senior Committee Services Officer

APOLOGIES

Apologies for absence were received from Councillors J. Bevan, P.D. Ford, Mrs. C. Forehead, G. Jones, M.G. Parker, K.P. Viney and R. Woodyatt, Community Councillor J. Farrant, Mr. J. Dilworth, Mrs. H. Harris, Mr. W.G. Woodroff, Mr. I. Palmer, Mr. D. Watkins and Mr. A. Hoskins (Clerks of Argoed, Bargoed, Bedwas, Trethomas & Machen, Blackwood, Llanbradach and Nelson Community/Town Councils respectively).

CHAIRMAN

RESOLVED that Community Councillor C.R. Roberts be appointed Chairman of the Community Council Liaison Sub-Committee.

VICE-CHAIRMAN

RESOLVED that Councillor C.P. Mann be appointed Chairman of the Community Council Liaison Sub-Committee

CAERPHILLY MAINTENANCE PLAN

The Sub-Committee received an informative presentation from Mark Rees-Williams, Client Services Manager on the Caerphilly Maintenance Plan and the adopted policies, procedures and maintenance strategy document for the authority were outlined.

The whole process of the maintenance service and the contributing factors surrounding the decisions was detailed. The key processes of maintenance from start to finish and the responsibilities of the Authority were explained.

It was reported that the plan defines and documents all policy issues, outlines the prioritisation process and examines the process from performance management and safety review. The safety defect rating system criteria and its relationship to third party claim liabilities against the authority was outlined and an illustration of where money is being spent year after year was given.

A question and answer session evolved and members raised several issues in relation to potholes, traffic calming schemes, road improvements generally, signing and works carried out by statutory undertakers. Mr. Rees-Williams responded to the matters raised and, in relation to the latter, explained that legislation by way of the New Roads and Street Works 1991 and their enabling codes identifies a uniform set of standards for all works requiring excavation on the highway. In view of the scale of works sometimes required, a co-ordinated approach is essential when the works are carried out in order to minimise disruption that will inevitably be caused.

It was reported that measures were being undertaken to encourage the use of the Departmental Customer Care Telephone Contact Line and handy credit card sized information cards and bookmarks were distributed.

It was noted that copies of the manual are available on a 'lending library' basis and members were encouraged to borrow the document, to familiarise themselves within the plan and to complete the pre-printed form at the rear of the papers with their views as part of the ongoing consultation and review process.